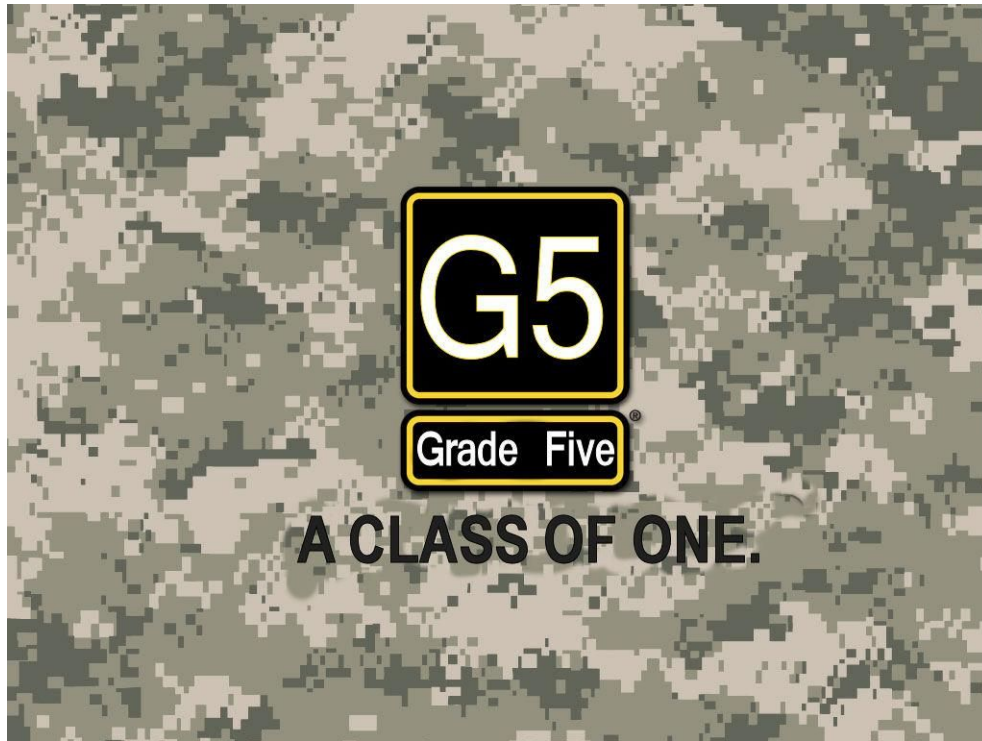


G5

Student Handbook

Class #1617



Mr. Regala RM. 203
Call sign: Cool Breeze
Cherry Crest Elementary

¹G5 Creed

Recognizing the fact that I'm a student at Cherry Crest, fully knowing the expectations of my profession, I will always endeavor to uphold the prestige, honor, and high esprit de corps of my classroom.

I will accept any challenge to become the best that I can be.

I have great expectations for myself.

Yesterday's failures are behind me.

Today's successes are now before me.

I will always keep myself mentally alert, physically strong and morally straight and I will shoulder more than my share of the task whatever it may be.

One-hundred-percent and then some.

I accept the responsibility for my behavior and its results.

I do not have the right to interfere with the learning and well being of others.

Readily will I display the intestinal fortitude required to accomplish any objective.

"I can't" is not a G5 word.

I will determine what I will become,

For what I learn today will make me a leader of tomorrow.

G5 leads the way!

¹ Adapted from the U.S. Army Ranger Creed

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Welcome to the **FIFTH GRADE!** There will be many fun, interesting, and challenging things for you to do this year.

I am very pleased that you are a member of our class! You are unique and a wonderful individual with your own skills, interests, and talents. I am proud to be **YOUR** teacher.

You are probably curious about how our class will operate so I have prepared this **STUDENT HANDBOOK** to answer most of your questions. I will go over this information carefully with you. However, please ask if you do not understand something! You will need to keep this handbook in your binder all year, so that you may use it for quick reminders about policies in our classroom.

Sincerely,

Mr. Regala

Classroom rights

I have the right to be treated with kindness in this room. This means that no one will laugh at me, tease me, or insult me.

I have the right to be myself in this room. This means that no one will treat me unfairly because I am fat or thin, fast or slow, boy or girl.

I have the right to be safe in this room. This means that no one will threaten me, bully me, push me, or destroy my property.

I have the right to be heard in this room. This means that no one will yell or shout, and my opinions will be respected.

I have the right to learn about myself in this room. This means that I will be free to express my feelings and opinions without being interrupted or criticized.

A. Behavior Expectations

G5 Students are:

- Responsible
- Respectful
- Ready to learn

Each student will gain understanding of how they best learn and reflect upon how they would want to feel in the classroom in order to learn:

****Classroom Constitution/Charter****

Classroom Discipline Plan

If a student chooses to not meet behavior expectations:

Step 1: Student will receive a verbal reminder.

Step 2: Student will complete a problem solving document.

Step 3: Student will conference with teacher and practice behavior during student free time.

Step 4: Principal referral and behavior contract implemented.

***Student will be removed from learning environment if behavior affects safety and learning in the classroom. Example: fighting, threatening behavior, verbal harassment during class instruction...**

Privileges

Individual Incentives:

1. Verbal praise...in class or a phone call home.
2. Written praise....notes on your desk.
3. Lunch with friends and Mr. Regala.

Whole Class Incentives:

1. Verbal Praise!
2. Class point bank – students can earn points by going above and beyond expectations, demonstrating great leadership, and working together as a team to accomplish assigned tasks.

B. Classroom

Self Correcting

Occasionally, you may be asked to correct an assignment of your own or a classmate. When you are correcting your paper, I expect that you are carefully following along and you are being honest and accurate. As you find a mistake it should be circled with a red pencil or red ball point pen. (No felt pens or crayons please!)

Turning in Extended Practice Assignments

You will always know when an assignment is due by checking the white board, the classroom calendar, and/or looking on your Weekly Assignment Calendar. Your job is to make sure that you meet that due date.

If you are having difficulty, whether it is on a daily assignment or a major project, make sure you ask for help. I am understanding and sometimes flexible with due dates when I know a student has been working hard and is having difficulties on a particular assignment. However, if you do not ask for help, or wait until the last minute before an assignment is due, I will be strict about the due date.

Parents: Please check their daily planners located in your child's binder. Students are required to write all assignments in their planner.

Reading Goals

You are required to read for at least 35 minutes each night and maintain Reading Passport. Conferences will be conducted with students.

C. Organization

Weekly Extended Practice Assignment Calendar/Planner

Each week we will keep an assignment calendar recording our daily activities. A master calendar will be kept in the classroom. Your daily job will be to add the assignments to your own sheet as we do them in class. This should be kept in your notebook at all times. Parents should look each evening to see what we have done in class, check due dates, and see if any assignments need to be completed that evening.

Your Weekly EP Assignment Calendar is filled in daily, and it is to remain in your binder.

Heading Your Paper

As you begin each assignment you should head your paper in the following way on the right side of the paper:

Your Name
Date
Subject/Assignment

Example: Mr. Regala
September 4, 2007
Math, Pg. 64, 1-25

Binder

The use of your binder is an essential part of our daily activities. Your binder is to be in class **EVERY DAY!** It should be neatly organized with subject dividers, your papers, pencil pouch, and planner. Binders go home every night, and are returned the next morning.

Care of School Materials

The materials that you are issued for the year should be treated with respect. All books should be covered. Desks, books, workbooks, scissors, rulers, etc...are expensive and need to be cared for properly.

Your desk, lockers, and the materials in them should be neatly organized at all times. Periodic desk and notebook checks will be made throughout the year. There should be no loose papers inside your desk or notebook. All extra pencils, correcting pens, and scissors should be kept in your pencil pouch or locker.

D. Daily Routines

Absences

If you are absent, the work you missed will have to be made up. If you are gone only one day, you can get the assignments when you come back to school.

You should double check the EP assignment sheet when you return to class and also check with your teacher to see if he/she would like to make any changes. It will be your responsibility to make sure everything is completed and to ask if you have questions regarding an assignment you missed.

****All absent work will be in an absent folder on your desk.***

Extended Practice Assignments

Parents: Please check their daily planners located in your child's binder. Students are required to write all EP assignments in their planner.

Common Storage Areas (lockers)

The common storage area is the place where all backpacks, hats, lunches etc. will be stored during class. Hats may not be worn during class (outside is ok); they obscure the teacher's view of your face and can be a distraction during class.

It is important that you write your name on items that will be kept in this area. Money and valuables should not be brought to school and definitely should not be stored here. Toys or video games should be left at home.

Morning Preparation

Your morning to do's

1. Unload your things.
2. Have binder open to EP assignment.
3. Start the entry task/journal write. (Directions will be verbal, or on smartboard or whiteboard.)

Drinks, Bathroom, Pencil Sharpener

You may get a drink of water at anytime except when the teacher is leading a class lesson. If you need to use the bathroom, you must get verbal permission from me and use the designated bathroom.

If you need a sharp pencil, you may exchange your pencil with a sharp one at the lumber yard. Only the student with the job of lumberjack may sharpen pencils at the appropriate time designated.

Lunch Time

Lunch time is a time not only for you to eat your lunch, but also a time to socialize quietly and appropriately. **Our classroom expectations apply at all times during your school day.**

Afternoon Clean up

At the end of each day, it is your responsibility to complete the afternoon list of "to do's" before anyone leaves for home.

Your afternoon check list of "to do's":

1. Check your planner to ensure it has been filled out for the day.
2. Clean off the top of your desk and clean up the area around your floor.
3. Check to see that the things inside your desk are orderly and neat.
4. Pack up unfinished school work in your binder to bring home.
5. Stack your chair.

Signal for Class Attention

When I need the attention of the entire class, you will hear our “signal” which means:

1. You are silent and still, ready to listen to directions.
2. You are prepared and ready to go on to our next activity.

When the teacher uses a classroom signal, you are expected to answer in silence and give him/her “five”.

1. Silent mouths
2. Quiet hands
3. Still feet
4. Open ears
5. Eyes on the teacher

The classroom signals are:

- Classroom Bell
- Zero Noise Signal
- “May I have your attention please?”
- “5,4,3,2,1,”
- Lights on and off
- Banana... “Slug”
- Music
- “G5” “Leads the way!”

Classroom Jobs

Every student will have the opportunity to help keep our room clean and running as a productive classroom. Jobs will be assigned and rotated throughout the year.

Lining up

When we line up to go to music, P.E., library, lunch, or an assembly, you should move quickly and quietly. As fifth grade students, you have the responsibility to make sure that you move safely and quietly from place to place. This is your opportunity to set a positive example to the younger students on how to move as a line. The ability to stand in line appropriately demonstrates self discipline. This is your ability to control yourself. If you can control yourself in line, you can control yourself anywhere. Be proud of your line and lead by example.

Relax and Read (R&R/Daily 5)

Each day we will have a small block of time for silent reading. You must therefore have a silent reading book in class **EVERY DAY!** It should be kept in your desk or your supply pouch during the day.

Free Time Choices

I expect your work to be completed with a high level of quality before you make a free time choice. The following is a list of priorities for you to choose when you have finished an assignment/task:

1. Complete any unfinished assignments.
2. Silent read.
3. Study spelling words/vocabulary.
4. Organize your desk and binder

Principles of Leadership

1. **Be technically proficient** - As a leader, you must know your job and have a solid familiarity with your team members tasks.
2. **Seek responsibility and take responsibility for your actions** - Search for ways to guide your team to new heights. And when things go wrong, they always do sooner or later -- do not blame others. Analyze the situation, take corrective action, and move on to the next challenge.
3. **Make sound and timely decisions** - Use good problem solving, decision making, and planning tools.
4. **Set the example** - Be a good role model for your team members. They must not only hear what they are expected to do, but also see.
- Mahatma Gandhi
5. **Know your people and look out for their well-being** - Know human nature and the importance of sincerely caring for your workers.
6. **Keep your team informed** - Know how to communicate with not only them, but also seniors and other key people.
7. **Develop a sense of responsibility in your team** - Help to develop good character traits that will help them carry out their professional responsibilities.
8. Ensure that tasks are understood, supervised, and accomplished - Communication is the key to this responsibility.
9. **Train as a team** - Although many so called leaders call their organization, department, section, etc. a team; they are not really teams...they are just a group of people learning together.
10. **Use the full capabilities of your classroom** - By developing a team spirit, you will be able to employ yourself, team, class, etc. to its fullest capabilities.

Adapted from Army Field Manual FM 6-22

HUMAN RELATIONS

- The six most important words: **"I admit I made a mistake."**
- The five most important words: **"You did a good job."**
- The four most important words: **"What is your opinion."**
- The three most important words: **"If you please."**
- The two most important words: **"Thank you,"**
- The one most important word: **"We"**
- The least most important word: **"I"**

YOU CAN IF YOU THINK YOU CAN

By Anonymous Author

If you think you are beaten you are.

If you think you dare not you don't.

If you like to win but think you can't it's almost certain
you won't.

Life's battles don't go to the stronger or faster person,
but sooner or later, the person who wins is the person
who thinks he/she can!

G5 Classroom Contract

On this date, _____,
I _____ being of strong mind and
body, have read all of the information in our “Student
Handbook”.

I am aware of what is expected of me, and my
classmates, as I begin my fifth grade year.

I agree to uphold these expectations to my very best
ability. I intend to do all in my power to make this a
very successful year.

Student Signature: _____

Parent Signature: _____

****This handbook is to remain in your binder for the
remainder of the year as a reference.***